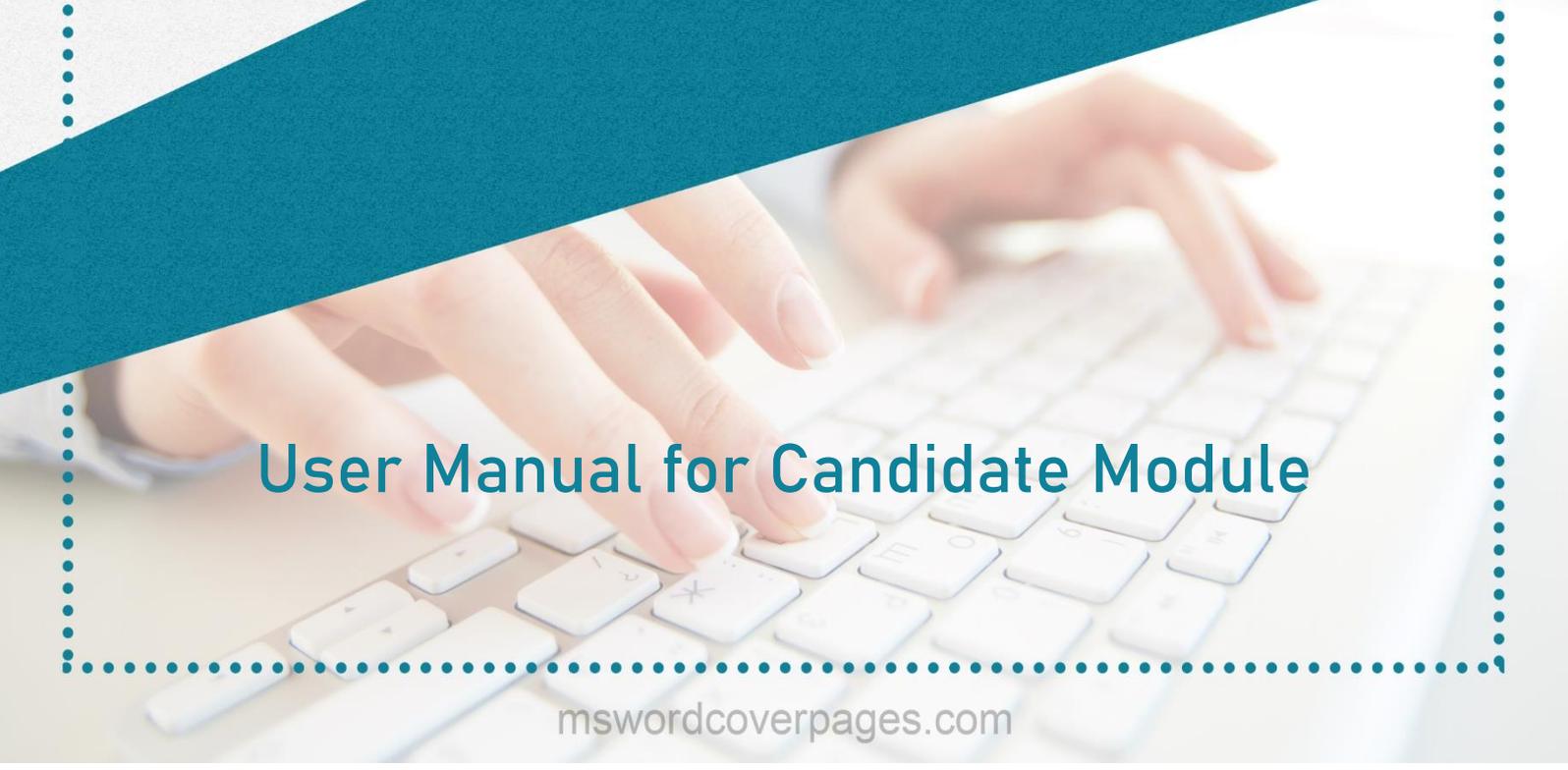




# Ladakh Skill Development Mission



User Manual for Candidate Module

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## • Introduction

- Candidate Portal allows people of Ladakh to register for free training offered by Ladakh Skill Development Mission. After registration, candidate must complete the profile and apply for on-going course.

## • Candidate Portal

### a. Register Process

- Here Candidate can register for Ladakh Skill Development Mission.
- Some Mandatory Fields:
  - i. Candidate Name as per Aadhaar
  - ii. Date of Birth
  - iii. Gender
  - iv. Aadhaar Number
  - v. Mobile Number
  - vi. Email
  - vii. Address
  - viii. Pincode
  - ix. District / Block
- After registering, your initial password would be mailed to your email address.

**Technical Education & Skill Development Department**

**Candidate**  
It is easy to register as a Candidate Below are the simple steps:

- 1 Register as Candidate
- 2 Complete Candidate Profile
- 3 View and Apply for Upcoming Course
- 4 Training & Assessment
- 5 Certification

**New Registration**  
Enter details to create your account:

Candidates Training Partner Industry/Employer

Candidate Name as per Aadhaar \*  Date of Birth \*  Gender \*

Aadhaar Number \*  Mobile Number \*  Alternate Mobile Number

Email \*

Address \*

Pincode \*  District \*  Block \*

**REGISTER**

## b. Login Process

- Once registered, use the password mailed to registered email address to login.
- Select candidate from “Select User Type”
- You are also required to fill the captcha.

**Technical Education & Skill Development Department**

**Login**  
Enter credentials to login to your account:

Select User Type  
Candidate

Email Address

Password  
Password is a required field

[Forgot Password?](#)

**SUBMIT**

Don't have an account? [Register Now!](#)

## c. Forgot Password

- You can change your password in case you forgot it.
- Enter your registered email address. A link would be mailed to you.
- Click on that link to further reset your password.

**Technical Education & Skill Development Department**

**Forgot Password**  
Enter your registered email to get new password on email!

Login User  
Candidate

Email Address

**SUBMIT**

Already having an account? Take me to [Login](#)

## • Candidate After Login

### a. Candidate Dashboard

- After login, you will be redirected to your dashboard.
- Here you can view the following details:
  - i. Navigation Bar: For deep diving into the platform
  - ii. You're Skills: Courses you are enrolled in.
  - iii. Batches: Batches you are enrolled in and some pending request
  - iv. Job Opening/ Apprenticeships/ Internships: Applied and pending request

**LSDM Portal**

Pratham Khandelwal  
pratham60703@gmail.com  
candidate

- Dashboard
- Learn a Skill
- Job Openings
- Internships
- Apprenticeships
- My Batches
- Training Material
- My Profile
- Raise Grievance
- Help
- Change Password
- Logout

**My Skills**

Skills Enrolled For: 0

**Batches**

Total: 0	Enrolled: 0	Pending: 0
Rejected: 0	Passed: 0	Dropped: 0
Failed: 0		

**Job Openings**

Total: 0	Applied: 0	Not Applied: 0	Selected: 0
----------	------------	----------------	-------------

**Apprenticeships**

Total: 0	Applied: 0	Not Applied: 0	Selected: 0
----------	------------	----------------	-------------

**Internships**

Total: 0	Applied: 0	Not Applied: 0	Selected: 0
----------	------------	----------------	-------------

**Batches**

0/0/0/0/0/0

Enrolled 0.00% Pending 0.00% Rejected 0.00%  
Passed 0.00% Dropped 0.00% Failed 0.00%

**Job Openings**

0/0/0

Applied 0.00% Selected 0.00% Not Applied 0.00%

**Apprenticeships**

0/0/0

Applied 0.00% Selected 0.00% Not Applied 0.00%

**Internships**

0/0/0

Applied 0.00% Selected 0.00% Not Applied 0.00%

## b. Learn a Skill

- Here you can apply for the courses from different fields and area of interest.
- These courses are catered towards you for making you learn a new skill.
- You can also search for any course of your liking.

### i. Select a district

- You can select the district where you live, for enrolling yourself into the course nearest to your specific location.

### ii. Apply for the course of choice

- Click on the apply button for enrolling into the course.

The screenshot displays the LSDM Portal interface. On the left is a dark sidebar with the 'LSDM Portal' logo and user information for Pratham Khandelwal (pratham60703@gmail.com). Below this is a 'candidate' button and a list of menu items: Dashboard, Learn a Skill, Job Openings, Internships, Apprenticeships, My Batches, Training Material, My Profile, Raise Grievance, Help, Change Password, and Logout. The main content area is titled 'Learn a Skill' and features two dropdown menus for selection, a search bar, and a table. The table has the following columns: S.No, Center Name, Job Role, Code, Location, Start Date, End Date, Trainer Name, District, Block, Last Date to apply, and Actions. The table is currently empty, showing 'No data available in table'. Below the table, it indicates 'Showing 0 to 0 of 0 entries' and includes 'Previous' and 'Next' navigation links.

## c. Job openings

### i. Job Descriptions and Applications

- This section is developed to provide you with the opportunities to showcase your talent by applying into different jobs relevant to your profile.
- Companies keep on posting different job roles with their respected eligibility criteria.
- Companies also pay stipend, and provide information about the duration of the job.

- Please fulfil the requirements way before the deadline. You can see the deadline on the portal itself.

**LSDM Portal**

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[candidate](#)

- Dashboard
- Learn a Skill
- Job Openings**
- Internships
- Apprenticeships
- My Batches
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- Logout

### Job Openings

Show  entries Search:

S.No	Job Role	Eligibility	Type	Renumeration/Stipend	Location	Description	Start Date	Selection Process	No Of Openings	Deadline	Actions
No data available in table											

Showing 0 to 0 of 0 entries Previous Next

## d. Internships

### i. Internships Descriptions and Applications

- This section is developed to provide you with the opportunities to showcase you talent by applying into different internships relevant to you profile.
- Companies keep on posting different internships roles with their respected eligibility criteria.
- Companies also pay stipend, and provide information about the duration of the job.
- Please fulfil the requirements way before the deadline. You can see the deadline on the portal itself

**LSDM Portal**

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candidate

- Dashboard
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- Job Openings
- Internships**
- Apprenticeships
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- Training Material
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- Logout

### Internships

Show 10 entries Search:

S.No	Job Role	Eligibility	Type	Renumeration/Stipend	Location	Description	Start Date	Selection Process	No Of Openings	Deadline	Actions
No data available in table											

Showing 0 to 0 of 0 entries Previous Next

## e. Apprenticeships

### i. Apprenticeships Descriptions and Applications

- This section is developed to provide you with the opportunities to showcase your talent by applying into different jobs relevant to your profile.
- Companies keep on posting different apprenticeship roles with their respected eligibility criteria.
- Companies also pay stipend, and provide information about the duration of the job.
- Please fulfil the requirements way before the deadline. You can see the deadline on the portal itself

**LSDM Portal**

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[candidate](#)

- Dashboard
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- Internships
- Apprenticeships**
- My Batches
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- Logout

### Apprenticeships

Show 10 entries Search:

Job S.No	Role	Eligibility	Type	Renumeration/Stipend	Location	Description	Start Date	Selection Process	No Of Openings	Deadline	Actions
No data available in table											

Showing 0 to 0 of 0 entries Previous Next

## f. My Batches

### i. The Batches you are enrolled

- This section is designed to view your enrolled batch information provided by the respected Training Centre.
- Following Details about the batch would be provided to you:
  - a. Batch Start/End Date
  - b. Sector/Job Role
  - c. Training Centre Name/Address
  - d. Trainer Name

## g. Training Material

### i. Check for attachments

- All the material provided by your training centre would be available here to download. Materials like: Notes, Assignments etc. shall be provided.

## h. My Profile

- Here you can update your personal details which you entered during registration.

### i. Update Details

- [Candidate Details](#)
- Tab to change your personal details like: Aadhaar Information, Phone number etc.

**LSDM Portal**

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[candidate](#)

- Dashboard
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- My Batches
- Training Material
- My Profile**
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- Help
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- Logout

### My Profile

**Candidate Details** | Education and Experience Details | Contact Details | Bank Details | Interest Areas

Candidate Name as per Aadhaar \*  
Pratham Khandelwal

Date of Birth \*  
09/08/2000

Gender \*  
Male

Aadhaar Number \*  
893498439878

Candidate Photo\* (.jpg .jpeg .png)  
Choose File No file chosen

Religion \*  
Hindu

Category \*  
General

Are you Differently Abled? \*  
No

[View](#)

[Next](#)

- [Education and Experience Details](#)
- Tab to change your education related details like: Degree, Year of passing, Experience etc.

**LSDM Portal**

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- Dashboard
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- My Profile**
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- Help
- Change Password
- Logout

### My Profile

**Candidate Details** | **Education and Experience Details** | Contact Details | Bank Details | Interest Areas

#### Education Details

School Education \*  
9th

Degree \*  
Graduate/Degree

Trade/ Subject/ Group \*  
Mathematics

Education Board \*  
CBSE

Year of Passing \*  
2018

Education Qualification Certificate \* (.jpg .jpeg .png)  
Choose File No file chosen

Are you already skilled? \*  
No

Do you have work experience? \*  
Yes

#### Experience Details

Organization \*  
Microsoft

Designation \*  
Software Engineer

Type (Part Time/Full Time) \*  
Part Time

Start Date \*  
10/10/2019

End Date (Present) \*  
10/12/2020

[View](#)

[Back](#) [Next](#)

- Contact Details
- Tab to change your contact and address information.

**LSDM Portal**

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Dashboard  
Learn a Skill  
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Internships  
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My Batches  
Training Material  
**My Profile**  
Raise Grievance  
Help  
Change Password  
Logout

### My Profile

Candidate Details | Education and Experience Details | **Contact Details** | Bank Details | Interest Areas

Parent Type \*  
Father

Parent Name \*  
Anil Khandelwal

Primary Mobile Number \*  
9238786426

Secondary Mobile Number  
9842893487

Email Address \*  
pratham60703@gmail.com

Address \*  
9/3293 Paschim Vihar, Ladakh

Pincode \*  
110083

District \*  
Leh

Block \*  
Panamik

Back Next

- Bank Details
- Tab to change your bank details.

**LSDM Portal**

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Dashboard  
Learn a Skill  
Job Openings  
Internships  
Apprenticeships  
My Batches  
Training Material  
**My Profile**  
Raise Grievance  
Help  
Change Password  
Logout

### My Profile

Candidate Details | Education and Experience Details | Contact Details | **Bank Details** | Interest Areas

IFSC Code  
SBN0070695

Bank Name  
State Bank Of India

Branch Name  
Leh

Bank Account Number  
9383838201

Beneficiary Name as in Bank  
Pratham khandelwal

I agree. My Aadhar Number will be shared with Public Financial Management System (PFMS) for verifying is my Aadhar if my Aadhar Number is seeded with a Bank. All reward money and other payments that I am eligible can be transferred to my Aadhar seeded bank account.

Back Next

- Interest Areas
- Tab to change your interest areas.

**LSDM Portal**

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candidate

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- Logout

### My Profile

Candidate Details | Education and Experience Details | Contact Details | Bank Details | **Interest Areas**

Skills you're interested in?

- Aerospace and Aviation Skill
- Agriculture Skill
- Apparel Made-Ups & Home Furnishing Skill
- Automotive Skills
- Beauty & Wellness Skill
- BFSI (Banking, Financial Services, and Insurance) Skill
- Capital Goods & Manufacturing Skill
- Construction Skill
- Education, Training & Research
- Electronics & HW Skill
- Food Industry Skill
- Furniture & Fittings Skill
- Green Sector Skill
- Handicrafts and Carpet /Textile Skill
- Health Care Skill
- Hydrocarbon/ Chemicals & Petrochemicals Skill
- Iron & Steel Skill
- IT-ITeS Skill
- Leather Skill
- Life Sciences Skill
- Logistic Skill
- Management & Entrepreneurship and Professional Skill
- Media & Entertainment Skill
- Mining Skill
- Office Administration & Facility Management Skill
- Paints and Coatings Skill
- Plumbing & Water Management Skill
- Power Skill
- Retailer Skill
- Rubber Skill
- Sports, Physical Education, Fitness & Leisure Skill
- Telecom Sector Skill
- Tourism and Hospitality Skill

What opportunities are you looking for?

- Job
- Internship
- Apprenticeship

**Back** **Save**

## i. Raise Grievances

### i. Raise any Query

- Any query related to your enrolled batch, job, internships or apprenticeships would be cleared here.
- You can raise any query and also check the status of response from here.
- This tab is specially designed to make the platform more independent and easier to use.

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- Raise Grievance**
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### Raise Grievance

Show 10 entries Search:

S.No	Type	Description	Status	Remark	Attachment
No data available in table					

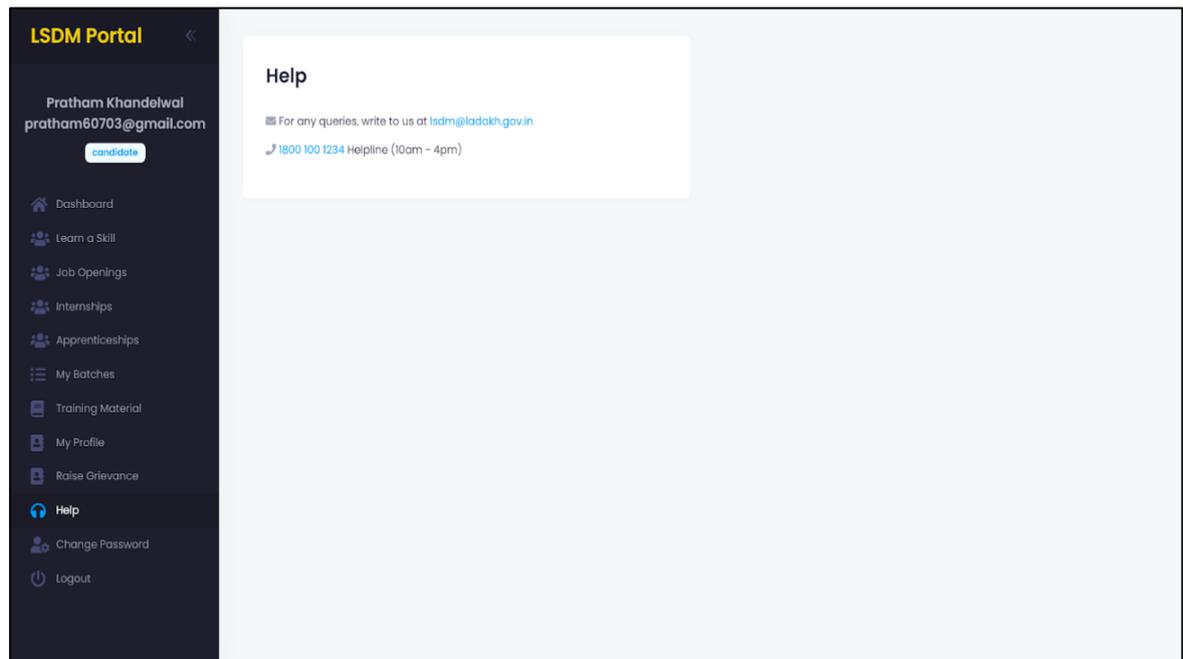
Showing 0 to 0 of 0 entries Previous Next

**+ Add**

## j. Help

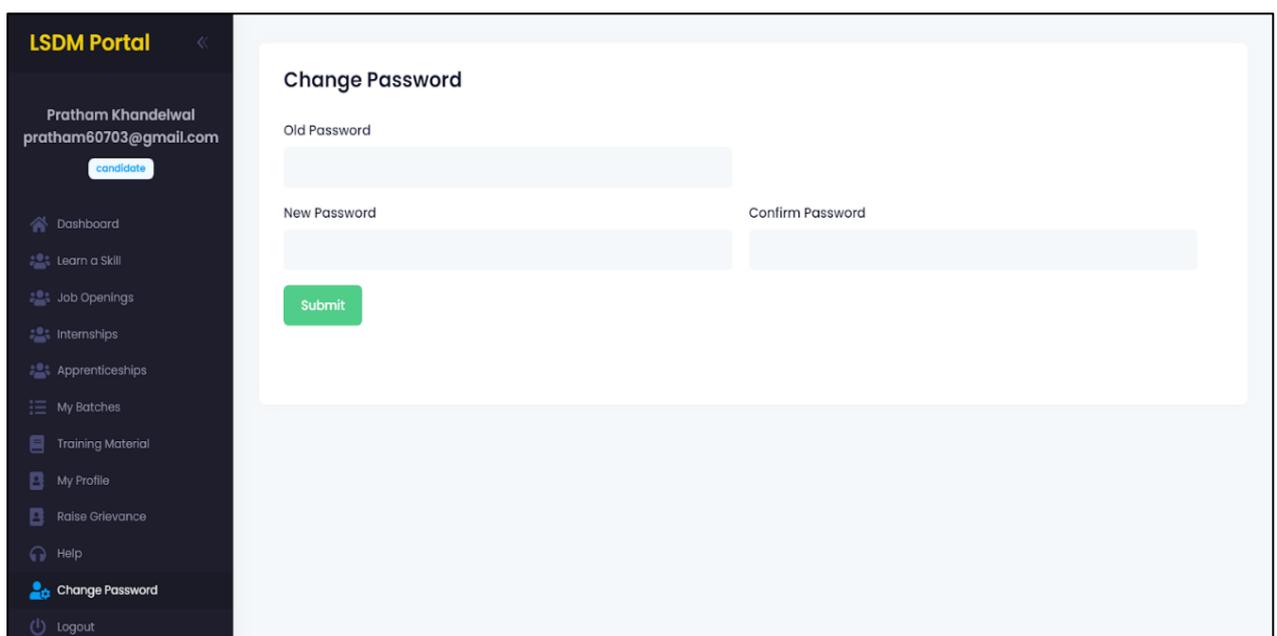
### i. Contact details in case of emergency

- If there is any problem related to the platform. You can contact the respected team from Ladakh Skill Development Mission to help solve your issue at earliest.
- Contact details of the people from the organisation is provided.



## k. Change Password

### i. Change your default password



# 1. Logout

